Master’s Degree Requirements

1. Admissions Requirements

There are no direct admissions to the M.A. program; students admitted to the Ph.D. may earn the M.A. en route.

2. M.A. Plan II – Comprehensive Exam

This plan requires 36 units of graduate and upper division courses, of which at least 22 units must be graduate courses in Comparative Literature and related fields. Not more than 9 units of research (299 or equivalent) may be used to satisfy the 22-unit requirement. A comprehensive final examination in the major subject is required of each candidate. No thesis is required.

3. Course Requirements – Core and Electives (36 units)

a) Core Courses (22 units):
   Required courses:
   - COM 255 – Colloquium in Comparative Literature 2 units
   - COM 250A – Guided Research in Comparative Literature 4 units
   - CRI 200A – Approaches to Critical Theory 4 units
   - Graduate seminars in Primary Literature of concentration 8 units
   - Graduate seminar in Secondary Literature of concentration 4 units

b) Elective courses (14 units):
   Upper division or graduate courses in two literatures of concentration, or comparative literature as approved by the Graduate Adviser. (Note: Professional courses such as 390 and 396 do not count toward M.A. requirements.)

36 units are required: 22 units of core coursework and 14 units of elective courses (chosen in consultation with the Graduate Adviser). A minimum of 22 units must be graduate courses in the major field. A minimum course load of 12 units per quarter is required. Per UC Regulations, students cannot enroll in more than 12 units of graduate level courses (200) or more than 16 units of combined undergraduate and graduate level (100, 200, 300) courses per quarter.

4. Special Requirements

N/A
5. Committees

a) Graduate Program Committee
The Graduate Program Committee is responsible for all aspects of the Program, including admissions. Once the completed admission application, all supporting material, and the application fee have been received, the application will be submitted to the Graduate Program Committee. Based on the review of the entire application, a recommendation is made to accept or deny an applicant’s request for admission. That recommendation is forwarded to the Dean of Graduate Studies for final approval of admission. Notification of admissions decisions will be sent by Graduate Studies. Applications are accepted until March 1.

b) Comprehensive Examination Committee
Not later than the end of the student’s fourth quarter, a three-person committee shall be selected in consultation with the Graduate Adviser. This committee shall consist of a member of the Comparative Literature Department and a faculty member each from the departments of the student’s primary and secondary literatures of concentration.

6. Advising Structure and Mentoring
The Graduate Adviser, who is nominated by the Chair of the department and appointed by the Graduate Dean, is a resource for information on academic requirements, policies and procedures. The adviser approves all elective coursework and is approved to sign required forms from the Office of Graduate Studies.

The Mentoring Guidelines can be found at our website: www.complit.ucdavis.edu.

7. Advancement to Candidacy
Every student must file an official application for Candidacy for the Degree of Master of Arts after completing one-half of their course requirements and at least one quarter before completing all degree requirements; this is typically the fifth quarter. The Candidacy for the Degree of Master form can be found online at: http://www.gradstudies.ucdavis.edu/forms/. A completed form includes a list of courses the student will take to complete degree requirements. If changes must be made to the student’s course plan after he/she has advanced to candidacy, the Graduate Adviser must recommend these changes to Graduate Studies. Students must have their Graduate Adviser and committee Chair sign the candidacy form before it can be submitted to Graduate Studies. If the candidacy is approved, the Office of Graduate Studies will send a copy to the appropriate graduate staff person and to the student. If the Office of Graduate Studies determines that a student is not eligible for advancement, the department and the student will be told the reasons for the application’s deferral. Some reasons for deferring an application include grade point average below 3.0, outstanding “I” grades in required courses, or insufficient units.
8. Comprehensive Exam Requirements

The Comprehensive exam is based on all the coursework the student has undertaken as well as the student’s reading lists prepared specifically for the exam. Each student will draw up reading lists for the primary and secondary literatures in consultation with each of his or her literature advisers. The lists are to be submitted to the M. A. Committee and to the Graduate Adviser and must be approved at least two weeks before the examination. This is a written exam, taken in two days; the exam days need not be scheduled consecutively, but typically occur within the same week. Scheduling should occur in consultation with the graduate adviser. The exam is normally completed by the end of the sixth quarter but not later than the candidate’s seventh quarter. The exam is written and scored by the approved Comprehensive Examination Committee.

The first day’s exam is four hours and is based on the student’s reading list for the primary literature. The examiners will include instructions to let the student know how many of the questions the student must respond to. (Normally, the student will respond to one or two out of three or more questions.) Responses on the primary literature are typically no more than 2000 words in total length.

The second day’s exam is also four hours. The examiners will include instructions to let the student know how many of the questions the student must respond to. (Normally the student will be required to respond to two out of three or more questions, including one question dealing with the student’s secondary literature, and one comparative question.) Responses are typically no more than 2000 words in total length.

Outcome of the exam:
The entire committee will review the responses. If the student fails any section, he/she may retake that section one time within the calendar year, if the Graduate Adviser approves. If considered necessary or appropriate by the exam committee, a supplementary oral exam may be required. A student will be recommended for disqualification to the Dean of Graduate Studies if he/she fails any section of the exam for the second time.

Once passed, the Master’s Report Form is signed by the Graduate Adviser and then forwarded to the Office of Graduate Studies. The deadlines for completing this requirement are listed each quarter in the campus General Catalog (available online at the website of the Office of the Registrar or from the Bookstore). A candidate must be a registered student or in Filing Fee status at the time the program submits the form, with the exception of the summer period between the end of the Spring Quarter and the beginning of Fall Quarter.

9. Normative Time to Degree
The normative time to advance to candidacy is 5 quarters. The normative time to degree is 6 quarters.
10. Typical Time Line and Sequence of Events

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<td><strong>Advancement to M.A. Candidacy</strong></td>
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<td><strong>M.A. Comprehensive Exam</strong></td>
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11. Sources of funding.

The Graduate Program Committee would like to ensure that all graduate students know how much financial aid they can expect to receive during their graduate studies in Comparative Literature. This financial aid policy is determined by university and departmental regulations (based on the department’s block grant allocation), which have been in place over the past decade.

All graduate students making satisfactory progress towards the degree can expect to receive financial support as follows:

- 2 years for M.A. students

Financial aid can include student employment, Non-Resident Tuition Fellowships, and any other grants and/or fellowships received from the university (for example, dissertation-year fellowships).

All students should remember that Teaching Assistantships are normally granted for up to 15 quarters of teaching.

Given these limitations, we encourage all graduate students to plan accordingly and obtain appropriate on-going advice from the graduate adviser in order to complete their degree in a timely fashion. Please keep in mind that given our limited block grant, the department cannot provide financial support beyond the limits stated above.

**Non-Resident Tuition Fellowships** – (NRTF) – An international or domestic non-resident student may be awarded a Non-Resident Tuition Fellowship. Fellowships offered from the Graduate Program are charged to our Block Grant Funds. As these funds are limited each year, the number of NRTFs the program can offer varies each year.
Travel Stipends – The program attempts each year to reserve a portion of the Block Grant funds to award travel stipends. Students will be advised throughout the year when funds are available for this purpose. Travel award amounts will be based on available funds each year and may vary from year to year.

Quarter of Support – When Block Grant funds are available the program will offer students a quarter of support. The student will receive a monthly stipend and have their in-state fees paid for that quarter.

12. PELP, In Absentia and Filing Fee status

Information about PELP (Planned Educational Leave Program), In Absentia (reduced fees when researching out of state), and Filing Fee status can be found in the Graduate Student Guide: http://www.gradstudies.ucdavis.edu/publications/
Ph.D. Degree Requirements

1. Admissions Requirements

Applicants for admission must meet the University of California minimum requirements for admission and must submit a completed Office of Graduate Studies online application including three letters of recommendation and a recent writing sample on a literary topic. In addition, applicants must hold a Bachelor’s degree (or equivalent) or Master’s degree (or equivalent) and demonstrate advanced proficiency (three years coursework minimum or equivalent) in at least 1 or 2 languages in addition to the applicant’s native language. Applicants whose native language is not English or whose instruction has not been in English are required to submit TOEFL or IELTS scores. The primary, secondary and third literatures studied may be Arabic, Chinese, English, French, German, Greek, Hebrew, Italian, Japanese, Latin, Persian, Portuguese, Russian, Spanish, Tamil or any other literary language approved by the graduate committee. Students entering the Ph.D. program without language proficiencies in the first, second, or third literatures of concentration shall submit in writing to the Graduate Adviser at the beginning of their first quarter of residence a plan indicating how they intend to achieve adequate proficiency within the first two years of the Ph.D. study program. This plan shall be signed by the candidate and the Graduate Adviser, who will keep the plan in the student’s file. Any deviation from this program of studies will need the explicit approval of the Graduate Adviser, who will amend the original plan accordingly.

2. Dissertation Plan – Plan B

Plan B – Specifies a three-member (minimum) dissertation committee and an optional final oral examination (made on an individual student basis by the dissertation committee). No exit seminar is required.

3. Course Requirements (70 units)

The Ph.D. program requires a minimum of 18 courses (excluding COM 299).

a) Core Courses (58 units)

- COM 255 – Colloquium in Comparative Literature 2 units
- COM 250A, B, C, D – Guided Research in Comparative Literature 16 units
- CRI 200A – Approaches to Critical Theory 4 units
- CRI 200B or CRI 200C - 4 units
- Two graduate seminars in Comparative Literature 8 units
- Graduate seminars in Primary Literature of concentration 8 units
- Graduate seminars in Secondary Literature of concentration 8 units
- Graduate seminars in Third Literature 8 units

b) Electives (12 units minimum)

Graduate seminars in one of the three literatures, or special topic, 12 units or Comparative Literature, as approved by the graduate adviser.
c) **Summary**

There is a minimum of 70 units required: 58 units of core coursework and 12 units of electives (chosen in consultation with the adviser). A minimum course load of 12 units per quarter is required. Individual study (299) courses will not normally be allowed to substitute for seminars except when seminars are unavailable. In no case should a student’s program include fewer than eight units of course work in any of the three literatures (excluding 199’s or 299’s unless no other courses are available). The adviser may recommend students take additional coursework, as appropriate, especially in the primary literature concentration.

4. **Special Requirements**

a) **Concentrations**

The primary, secondary and third literatures studied may be Arabic, Chinese, English, French, German, Greek, Hebrew, Italian, Japanese, Latin, Persian, Portuguese, Russian, Spanish, Tamil, or any other literary language approved by the graduate committee.

If a student is using his/her native language as primary or secondary literature, then, prior to the preliminary exam, he/she must demonstrate language proficiency in a third language either by eight units of graduate level coursework or by a proficiency exam.

b) **Designated Emphases**

Students are encouraged to work in one or more of the interdisciplinary Designated Emphases that are awarded in conjunction with the Ph.D. degree: Classics and Classical Receptions; Critical Theory; Feminist Theory and Research; Native American Studies; Second Language Acquisition; Social Theory and Comparative History; Studies in Performance and Practice; and Writing, Rhetoric and Composition Studies.

c) **Comparative Literature 250 A-B-C-D**

The COM 250 series consists of three graded courses, COM 250A-B-C, followed by COM 250D, graded S/U. In each course the student meets weekly with a supervising faculty member. The writing and other requirements in these courses are as follows:

COM 250A: the student will construct a list of 35-50 primary works in the primary literature along with a selection of secondary materials, read and discuss with the supervising faculty member a substantial selection of the texts on this list, and write an 8-10 page “conference paper” (with an abstract), based on one or more of the works in this list.

*Nota Bene:* The selection of reading lists is a significant step in a student’s career in the discipline of Comparative Literature, because it helps to define her/his areas of specialization, which in turn will play a role in the student’s future scholarship and search for employment. Therefore, careful thought should go into the construction of these lists.
COM 250B: The student will construct a reading list of about 25 items in the student’s second literature, read and discuss with the supervising faculty member a substantial selection of the texts on this list, and write a 5-page rationale justifying the choice of texts and a 20-25 item annotated bibliography of secondary material relevant to these texts.

COM 250C: For 250C, the student may choose to focus on a third literature or a special topic. If the student has chosen to focus on a special topic, the reading list will be composed of works drawn from areas of study such as critical theory, gender studies, film studies, history, philosophy, law, medicine, the visual arts, and so on. (In many cases the “special topic” may coincide with one of the many “Designated Emphases” offered at the doctoral level at UCD, though this is not a requirement.) Works on the 250C list will in this case consist of 25 works drawn from the special topic selected, chosen in consultation with a supervising faculty member who normally teaches courses in this area. The student will read and discuss with the latter a substantial selection of the list and will prepare a syllabus, including primary and secondary readings, for an upper-division course on the special topic accompanied by a 5-page rationale justifying the choice and sequence of texts in this sample course.

Note that if the student chooses to focus on a special topic in lieu of a third literature, the student must still fulfill the general requirement of a third literature by completing two seminars in that literature, reading all literary works in the original language. If no such seminars are scheduled in such a way that the student can take them in a timely fashion, then and only then, with the approval of the Graduate Adviser, the student can take up to two COM 299’s (independent study seminars) with a professor who normally teaches courses in the third literature – and, again, must read all literary works in the original language. In addition, the student taking the two COM 299’s in lieu of seminars will write a seminar paper in each course to satisfy the requirement.

If the student chooses to focus on a third literature rather than a special topic for 250C, then the same requirements apply as in the case of the special. But in this case the reading list will instead be composed of 25 works from the third literature itself.

COM 250D: the student will complete a dissertation prospectus under the supervision of the Major Professor, who will later serve as the dissertation adviser.

COM 250A-B-C will be taken, normally in sequence, prior to the preliminary examination. COM 250D must be taken prior to the completion of the qualifying examination.

d) Teaching Requirement
At least one year’s teaching experience at half time is required of all candidates for the Ph.D. This requirement may be fulfilled by holding a teaching
assistantship and/or associate instructor position in any literature department or program at 50% time for three quarters, or by other teaching activities, which provide equivalent experience.

5. Committees

a) Graduate Program Committee
The Graduate Program Committee is responsible for all aspects of the Program, including admissions. Once the complete application, all supporting material, and the application fee have been received, the application will be submitted to the Graduate Program Committee. Based on the review of the entire application, a recommendation is made to accept or deny an applicant’s request for admission. That recommendation is forwarded to the Dean of Graduate Studies for final approval of admission. Notification of admissions decisions will be sent by the Office of Graduate Studies. Applications are accepted until March 1.

b) Preliminary Exam Committee
The Preliminary Exam is administered by the three supervising faculty members in COM 250A-B-C.

c) Qualifying Exam Committee
Each student’s qualifying examination is administered by a Qualifying Exam Committee consisting of five faculty members, at least one of whom, the Chair, must be a faculty member in Comparative Literature. Additionally, at least one member of the committee must be from outside the Comparative Literature department. The Major Professor should not serve as Chair of the QE Committee. If a student is fulfilling one or more Designated Emphases, the committee will include a faculty member from each Designated Emphasis. In addition to the Chair, the Ph.D. Exam Committee includes the supervising faculty members in COM 250A-B-C. The Chair organizes and moderates the oral exam and is responsible for seeing that the student is treated fairly, e.g. that he/she is able to present plans for the dissertation, is not asked about books that are not on the reading lists, and is treated respectfully.

The QE Committee is constituted as follows: the student, after consulting with the Graduate Adviser, asks individual faculty members to serve as examiner at large and Chair. The names of these two faculty members and the three faculty members who supervised COM 250A-B-C are then given to the Graduate Staff member so that he/she may schedule the exam. Once a date is scheduled, the Application for the Qualifying Exam is submitted to the Office of Graduate Studies for formal appointment in accordance with Graduate Council policy.

d) Dissertation Committee
A student’s dissertation committee consists of three readers. The Major Professor is the faculty member who supervises the student’s research and dissertation, and this person serves as Chair of the dissertation committee. The Major Professor/Chair of the dissertation committee can be a faculty member from
outside the Comparative Literature Department. The two additional readers should be chosen in consultation with the student’s Major Professor and must be approved by the Graduate Adviser when the student advances to candidacy; the Dean of Graduate Studies formally approves the committee nominated by student and adviser.

Additionally, if the student in admitted to a designated emphasis, he/she must insure that they have one committee member to represent each of his/her designated emphases. At least one of the readers must be a member of the core Comparative Literature faculty. Students may elect to have a fourth reader if they wish to do so.

6. Advising Structure and Mentoring

The Graduate Adviser, who is nominated by the Chair of the program and appointed by the Graduate Dean, is a resource for information on academic requirements, policies and procedures. The Adviser approves elective coursework and is approved to sign required Office of Graduate Studies forms.

The Major Professor is the faculty member who supervises the student’s research and dissertation, and this person serves as Chair of the Dissertation Committee.

The Mentoring Guidelines can be found at our website: www.complit.ucdavis.edu.

7. Advancement to Candidacy

Students are expected to advance to candidacy between the end of the 9th quarter and the end of the 12th quarter, depending on the pace of the student’s completion of coursework and language training, regardless whether the student enters the Ph. D program with a BA or MA.

The student is eligible for Advancement to Candidacy after successful completion of all graduate program degree requirements and after passing both the Preliminary Exam and the Qualifying Exam. After successful completion of the Qualifying Exam, the student must promptly file the appropriate paperwork with the Office of Graduate Studies and pay the candidacy fee in order to be officially promoted to Ph.D. candidacy.

8. Preliminary Examination, Qualifying Examination, and Dissertation Requirements

The Comparative Literature Graduate Program allows and encourages its students to shape their programs of study according to their individual interests, and

1 Comparative Literature has been approved for an exception to the 9th quarter policy that states a graduate student cannot hold an academic title (e.g., GSR/TA/AI) for more than 9 quarters before passing their QE; students have until the end of the 12th quarter to pass their QE and still hold an academic title. (approved by the Graduate Council)
examinations reflect this approach. The Preliminary Examination consists of two written parts. The student must pass both written parts in order to proceed to the Qualifying Examination. The Qualifying Exam (QE) is a two-hour oral examination. The primary purpose of these two exams is to validate that the student is academically qualified to conceptualize a research topic, undertake scholarly research and successfully produce the dissertation required for a doctoral degree. The exams must evaluate the student’s command of the field, ensuring that the student has both breadth and depth of knowledge, and must not focus solely on the proposed dissertation research. In addition, the exams provide an opportunity for the committee to give important guidance to the student regarding his or her chosen research topic.

The QE is administered to candidates for doctoral degrees as the final step prior to advancement to candidacy; all of the other requirements noted above must be satisfied before the application for the QE is approved. Following the successful completion of the Qualifying Examination, each student should apply for advancement to candidacy for the doctoral degree in a timely manner using the form provided by the Office of Graduate Studies.

a) Timing
Students must complete the Preliminary Examination and Qualifying Examination, from writing the first question of the prelim exam to taking the qualifying exam, within no more than two consecutive quarters, barring failure(s). Students, however, are free and encouraged to take both exams within one quarter, should they wish to do so.

b) The Book Lists
The Preliminary Examination is based on book lists that the student prepares under the supervision of faculty members in COM 250A-B-C, independent courses that must be completed before the exam can begin. The list for the primary literature contains about 35-50 works; those for the second literature and the third literature or special topic (see below, The Preliminary Examination) contain about 25 works each. The list for the special topic may include primary and critical works drawn from such disciplines as literary theory, history, philosophy, law, medicine, the visual arts, art history, gender studies, and film studies. If the student selects a special topic (for COM 250C) instead of a third literature, prior to the preliminary exam, they must demonstrate proficiency in a third language either by eight units of graduate level coursework or by a proficiency exam. All book lists must be submitted to and approved by the qualifying exam committee and the Graduate Adviser no later than two weeks before the examination date.

c) The Preliminary Examination
One written part (A) is on the primary literature, and the other written part (B) covers the student’s second and third literatures or the second literature and a special theoretical or thematic topic. Each written part is a 24-hour take-home examination. The examiners will include instructions to let the student know how many of the questions the student must respond to. Typically, the student is
instructed to select one or two out of three questions, or sometimes one of two questions. Parts A and B may be taken in the order the student prefers.

On Part A, the student answers questions based on the list of books prepared in COM 250A. On this part of the examination, the student will answer questions covering both the primary literature in its entire historical range and the student’s particular interests and area of specialization, building on the work done in COM 250A. Each question usually asks the student to discuss in-depth works by at least four authors in their historical and cultural contexts and/or in theoretical perspective. A student who has an M.A. in the primary literature will not be required to answer any questions covering the history of literature, but will instead be required to answer questions covering his or her area(s) of specialization. In either case, the number of questions posed will be at the discretion of the examiner.

The exam answer should consist of no less than 1250 and no more than 4000 words for each question answered. This examination will normally be composed by the student's supervising instructor for COM 250A.

Part B is a comparative examination based on the two reading lists developed in COM 250B and COM 250C. The student will be asked to discuss a topic or topics drawing on his/her area(s) of specialization in two national literatures or one national literature and a special theoretical or thematic topic. The questions will build on work done in COM 250B and COM 250C, and students will bring the expertise developed in Designated Emphases to bear on this question as appropriate.

The exam answers in Part B should consist of no less than 1250 and no more than 4000 words for each question answered. This examination will normally be composed jointly by the student's supervising instructors for COM 250B and 250C.

e) Preliminary Exam Outcomes
Each written part of the preliminary exam is read and graded by the faculty member(s) who prepared the question(s). The exam parts are graded Pass, No Pass, or Fail. A student who receives a grade of "No Pass" on a written part may retake it once, within a calendar year. A student will not be admitted to the Qualifying Examination if he/she does not pass one of the written parts on the second try and he/she will be recommended for disqualification from continuing study in the Ph.D. degree program.

d) The Prospectus
Prior to the Qualifying Exam, the student writes a dissertation prospectus in a 4-unit independent course, COM 250D, under the supervision of the faculty member who will serve as dissertation director. The student should circulate the dissertation prospectus to the Qualifying Exam Committee at least two weeks prior to the oral examination. The prospectus is typically no more than 4000
words long, including a tentative, chapter-by-chapter outline and a preliminary bibliography. The student should state clearly the proposed topic, explain briefly and straightforwardly why it is significant and worth undertaking, briefly contextualize it historically and theoretically, and say how he/she plans to go about completing it. There should be some reference to relevant scholarship, but the prospectus should not be or include a review of scholarship or theoretical statement on the scale normally found in the first chapter of a doctoral thesis.

e) The Qualifying Examination
The Qualifying Examination is a two-hour oral exam, based mainly on the student’s two-part written Preliminary Examination and on the student’s plans for the dissertation, as set forth in a prospectus. In order to be eligible to take the qualifying exam, the student must have successfully passed both parts of the Preliminary Exam and completed all coursework and language requirements. In the first hour of the oral, the student typically presents her or his ideas and plans for the dissertation, and the examiners respond in turn with constructive criticism, questions, and suggestions. In the second hour of the examination, typically the examiners in turn ask questions based on the written exam and on the student’s book lists. Usually the conversation is informal in both hours of the examination, and members of the committee frequently intervene with relevant questions and comments, even if it is not their official turn.

f) Qualifying Exam Outcomes
All five members of the QE committee read all the student’s preliminary exam answers shortly before the oral examination. The QE is graded Pass, Not Pass, or Fail. A student who receives a grade of Not Pass on the oral examination must retake it, within a calendar year of the Not Pass. If the student receives a Fail on the qualifying examination, she or he will be recommended for disqualification from continuing study in the Ph.D. degree program.

g) Dissertation (Plan B, no exit seminar required)

The Ph.D. degree will be awarded upon acceptance by the candidate’s Dissertation Committee of a dissertation whose format is prescribed by Graduate Studies and whose substance will be comparative in nature. The Dissertation Committee shall consist of three readers – the dissertation committee Chair (Major Professor) plus a second and third reader. Any student with more than one Designated Emphasis must have a committee member to represent each DE. At least one of the committee members must be a member of the core Comparative Literature faculty. The student may elect to have a fourth reader if he/she wishes. A prospectus for the dissertation, normally written in Comparative Literature 250D under the dissertation director’s supervision, must be approved by all members of the committee. The Dissertation Committee is expected to meet with the student on a regular basis, and provides guidance to the student throughout the research and dissertation writing process.
9. **Normative Time to Degree**
The normative time to Advance to Candidacy for the Ph.D. is 9-12 quarters. The normative time to complete a Ph.D. in Comparative Literature is 18 quarters.

10. **Typical Time Line and Sequence of Events**
The student is expected to complete all work for the Ph.D., including the dissertation, within six years of entering the doctoral program. Normally the qualifying examination is taken in the fourth year of study, leaving two years in which to write the dissertation, but the student is free to take the examination in the third year, if she or he feels prepared to do so, has completed all necessary course requirements, and has the approval of the Graduate Adviser. The Comparative Literature graduate program has been approved by the Graduate Council for an exception to the “9 Quarter Rule”. That is, students in the program may continue to hold academic appointments (TA, GSR, etc.) until the 12th quarter without passing the qualifying exam.

Students must make up all “Incomplete” grades by September 1 in order to retain a teaching appointment in Comparative Literature during the following academic year.

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<td>Comp Lit grad seminar</td>
<td>COM 299</td>
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<td>COM 250D</td>
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<td>Preliminary Exam cont.</td>
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<td>COM 396</td>
<td>Preliminary Exam</td>
<td>Qualifying Exam</td>
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<td>COM 299D/Completion of Dissertation</td>
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11. Sources of funding
The Graduate Program Committee would like to ensure that all graduate students know how much financial aid they can expect to receive during their graduate studies in Comparative Literature. This financial aid policy is determined by university and departmental regulations (based on the department’s block grant allocation), which have been in place over the past decade.

All graduate students making satisfactory progress towards the degree can expect to receive financial support as follows:

- 6 years for Ph.D. students

Financial aid can include student employment, Non-Resident Tuition Fellowships, and any other grants and/or fellowships received from the university (for example, dissertation-year fellowships).

All students should remember that Teaching Assistantships are normally granted for up to 15 quarters of teaching.

Given these limitations, we encourage all graduate students to plan accordingly and obtain appropriate on-going advice from their Major Professor and the Department Graduate Adviser in order to complete their degree in a timely fashion. Please keep in mind that given our limited block grant, the department cannot provide financial support beyond the limits stated above.

Non-Resident Tuition Fellowships – (NRTF) – An international or domestic non-resident student may be awarded a Non-Resident Tuition Fellowship. Fellowships offered from the Graduate Program are charged to our Block Grant Funds. As these funds are limited each year, the number of NRTFs the program can offer varies each year.

Travel Stipends – The program aims each year to reserve a portion of the Block Grant funds to award travel stipends. Students will be advised throughout the year when funds are available for this purpose. Travel award amounts will be based on available funds each year and may vary from year to year.

Quarter of Support – When Block Grant funds are available the program will offer students a quarter of support. The student will receive a monthly stipend and have their in-state fees paid for that quarter.

12. PELP, In Absentia and Filing Fee status
Information about PELP (Planned Educational Leave Program), In Absentia (reduced fees when researching out of state), and Filing Fee status can be found in the Graduate Student Guide: http://www.gradstudies.ucdavis.edu/publications/

13. Leaving the Program Prior to Completion of the Ph.D. Requirements
Should a student leave the program prior to completing the requirements for the Ph.D., they may still be eligible to receive the Masters if they have fulfilled all the
requirements (see Masters section). Students can use the Change of Degree Objective form available from the Registrar’s Office:
http://registrar.ucdavis.edu/PDFFiles/D065PetitionForChangeOfGraduateMajor.pdf